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**TUESDAY, OCTOBER 16, 2018**  
**CITY COUNCIL REVISED AGENDA**  
**6:00 PM**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Gilbert).
- III. Minute Approval.
- IV. Special Presentation.
- V. **Ordinances – Final Reading:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [An ordinance amending Chattanooga City Code, Part II, Chapter 10, relative to Administration and Technology Fees.](#)

**PLANNING**

- b. [2018-117 City of Chattanooga City Council % City Attorney's Office \(C-2 Convenience Commercial Zone to C-2 Convenience Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of the property located at 1001 Read's Lake Road, from C-2 Convenience Commercial Zone to C-2 Convenience Commercial Zone with conditions. \(District 1\) \(Recommended for denial by Planning\) \(Sponsored by Councilman Henderson\)](#)
- c. [2018-176 Ken Defoor Properties \(M-3 Warehouse and Wholesale Zone and C-2 Convenience Commercial Zone to R-4 Special Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone parts of properties located at 2760 and 2770 Northpoint Boulevard, from M-3 Warehouse and Wholesale Zone and C-2 Convenience Commercial Zone to R-4 Special Zone. \(District 3\) \(Recommended for approval by Planning and Staff\)](#)
- d. [2018-009 MB Real Estate Services \(O-1 Office Zone to C-2 Convenience Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1710 Gunbarrel Road, more particularly described herein, from O-1 Office Zone to C-2 Convenience Commercial Zone, subject to certain conditions. \(Alternate Version\)](#)

- e. [2018-178 Churchview Properties % William Arthur \(R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of the property located at 1813 Morris Hill Road, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone. \(District 4\) \(Recommended for approval by Planning and recommended for denial by Staff\)](#)
- f. [2018-162 Ben Berry & Berry Engineers, LLC \(R-1 Residential Zone to C-2 Convenience Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1105 McDonald Drive, from R-1 Residential Zone to C-2 Convenience Commercial Zone, subject to certain conditions. \(District 4\) \(Recommended for approval by Planning and recommended for denial by Staff\)](#)
- g. [2018-165 Philip and Jennifer Clay \(A-1 Urban Agricultural Zone to R-4 Special Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone part of property located at 7628 Davidson Road, from A-1 Urban Agricultural Zone to R-4 Special Zone, subject to certain conditions. \(District 4\) \(Recommended for approval by Planning and Staff\)](#)
- h. [2018-172 Jan O. Rushing \(U-RA-3 Urban Residential Attached 3 Stories Maximum Height Zone to U-CX-3 Urban Commercial Mixed Use 3 Stories Maximum Height Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 1635 Rossville Avenue and 1614, 1620, 1626, and 1638 Cappella Street, from U-RA-3 Urban Residential Attached 3 Stories Maximum Height Zone to U-CX-3 Urban Commercial Mixed Use 3 Stories Maximum Height Zone. \(District 7\) \(Recommended for approval by Planning and Staff\)](#)

## **PUBLIC WORKS AND TRANSPORTATION**

### **Public Works**

- i. [An ordinance amending Chattanooga City Code, Chapter 31, Sewers, Mains and Drains, Article VIII, Stormwater Management, Division 7, Fees, Section 31-356.1.1, Adjustments to Quality Fee related to water quality fee reductions.](#)
- j. [An ordinance amending Chattanooga City Code, Part II, Chapter 18, Garbage and Refuse. \(Revised\)](#)

## VI. **Ordinances – First Reading:**

### **COUNCIL OFFICE**

- a. [An ordinance amending Chattanooga City Code, Chapters 1, 2, 6, 11, 12, 16, 18, 20, 24, 25, 26, 28, and 35, relating to archaic provisions of the City Code considered in 2018. \(Sponsored by Vice-Chairman Oglesby and Chairman Smith\)](#)

**PLANNING**

- b. [2018-169 Ronald Young \(Lift Condition\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to lift Condition 11B of previous Case No. 2016-060 and amend Ordinance No. 13110 of properties located in the 2300 to 2500 blocks of Gunbarrel Road; 7325 through 7342 blocks of McCutcheon Road; 2500 block of Life Style Way; and 2300 through 2400 blocks of Elam Lane, more particularly described herein. \(District 4\) \(Recommended for denial by Planning and Staff\)](#)
  
- c. [2018-177 Aza Wintersieck \(M-1 Manufacturing Zone to R-2 Residential Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3017 Dodds Avenue, from M-1 Manufacturing Zone to R-2 Residential Zone. \(District 7\) \(Recommended for approval by Planning and Staff\) \(Deferred from 10/9/2018\)](#)

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- d. [An ordinance granting a franchise to Comcast of the South to construct, operate and maintain a cable system in the City of Chattanooga, Tennessee, for the purpose of providing cable service; setting forth conditions accompanying the grant of the franchise; providing for regulation and use of the system and the public rights-of-way in conjunction with the City's right-of-way ordinance, if any; and prescribing penalties for the violations of the provisions herein.](#)

VII. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Barge Design Services with up to \\$100,000.00 eligible for reimbursement from the recently awarded Tennessee Department of Economic and Community Development Grant for the former Harriett Tubman Homes Site, for an amount of \\$200,000.00.](#)

**MAYOR'S OFFICE**

- b. [A resolution to confirm the Mayor's re-appointment of James Ballard, Jr. and appointment of Lauren Dunn to the Construction Board of Adjustment and Appeals.](#)

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- c. A resolution authorizing the award of Contract No. Y-17-013-201 to JDH Company, Inc. of Chattanooga, TN, Replacement Roofing System for North Chattanooga YFD Center Building, in the amount of \$32,130.00, with a contingency amount of \$3,200.00, for an amount not to exceed \$35,330.00. (District 1)
  
- d. A resolution supporting the reauthorization of funding for the Land and Water Conservation Fund. (Sponsored by Vice-Chair Oglesby and Councilwoman Berz)

**Transportation**

**Temporary Usages**

- e. A resolution authorizing Gordon's Cleaners % James Ledbetter to use temporarily the right-of-way located along the Eastern side of 315 N. Market Street for the purpose of installing window awnings, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 1)
  
- f. A resolution authorizing Ryan Dillard, property owner, to use temporarily the unopened right-of-way extending eastward from Intermont Circle to the property located at 770 Intermont Circle for the purpose of improving the right-of-way for public access, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 2)
  
- g. A resolution authorizing Ortwein Sign % Jim Teal, on behalf of property owner, Jonesy Wood, to use temporarily the right-of-way located along the Northwest corner of 3804 St. Elmo Avenue for the purpose of installing a projecting sign, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
  
- h. A resolution authorizing S.E. Engineering % Kevin Yaste, on behalf of applicant, Jerry Katzoff, and property owner, James Williamson, to use temporarily the right-of-way located along the enclosed sidewalk area at 225 Broad Street for exterior seating for a new Starbucks under the existing deck of the High Point Climbing gym, as well as a wall marquee and a projecting sign, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
  
- i. A resolution authorizing Renew % Jay Martin, acting on behalf of property owner, Market Street VL Partners, LLC % Thomas Connolly, to use temporarily the right-of-way located along the Market Street and Underwood Street frontage of 1620 Market Street for the purpose of installing awnings, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)

## Revised Agenda for Tuesday, October 16, 2018

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- j. A resolution authorizing Tennessee Awning Company % Amy Clinton, on behalf of property owner, Rashad Moughadi, to use temporarily the right-of-way located along the Eastern side of 405 Market Street for the purpose of recovering existing awnings, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
- k. A resolution authorizing Tennessee Awning Company % Amy Clinton, on behalf of property owner, Brad Lee, to use temporarily the right-of-way located along the Southern frontage of 235 E. M.L. King Boulevard for the purpose of installing awnings, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 8)

VIII. Purchases.

IX. Other Business.

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XII. Adjournment.

**TUESDAY, OCTOBER 23, 2018**  
**CITY COUNCIL AGENDA**  
**6:00 PM**

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilwoman Berz).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading:**

**COUNCIL OFFICE**

- a. [An ordinance amending Chattanooga City Code, Chapters 1, 2, 6, 11, 12, 16, 18, 20, 24, 25, 26, 28, and 35, relating to archaic provisions of the City Code considered in 2018. \(Sponsored by Vice-Chairman Oglesby and Chairman Smith\)](#)

**PLANNING**

- b. [2018-169 Ronald Young \(Lift Condition\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to lift Condition 11B of previous Case No. 2016-060 and amend Ordinance No. 13110 of properties located in the 2300 to 2500 blocks of Gunbarrel Road; 7325 through 7342 blocks of McCutcheon Road; 2500 block of Life Style Way; and 2300 through 2400 blocks of Elam Lane, more particularly described herein. \(District 4\) \(Recommended for denial by Planning and Staff\)](#)
- c. [2018-177 Aza Wintersieck \(M-1 Manufacturing Zone to R-2 Residential Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3017 Dodds Avenue, from M-1 Manufacturing Zone to R-2 Residential Zone. \(District 7\) \(Recommended for approval by Planning and Staff\) \(Deferred from 10/9/2018\)](#)

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- d. [An ordinance granting a franchise to Comcast of the South to construct, operate and maintain a cable system in the City of Chattanooga, Tennessee, for the purpose of providing cable service; setting forth conditions accompanying the grant of the franchise; providing for regulation and use of the system and the public rights-of-way in conjunction with the City's right-of-way ordinance, if any; and prescribing penalties for the violations of the provisions herein.](#)

6. **Ordinances – First Reading:**

**POLICE**

- a. [An ordinance amending Chattanooga City Code, Chapter 16, Article III, by adding a new Section 16-58, relating to Chattanooga Housing Authority Public Safety Officers.](#)
- b. [An ordinance amending Chattanooga City Code, Part II, Chapter 24, Section 24-50, Prohibited use of hand-held mobile telephone in marked school zone; prohibited use of mobile telephone with hands-free device by persons under 18.](#)
- c. [An ordinance amending Chattanooga City Code, Part II, Chapter 24, Section 24-443, Lights required on motor vehicles; exceptions; regulations as to color, type and visibility distance.](#)

7. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution authorizing the Mayor to enter into a Donation Agreement, in substantially the form attached, with Habitat for Humanity of Greater Chattanooga Area, Inc., a registered non-profit, and to execute any related documents between the City of Chattanooga and Habitat for Humanity of Greater Chattanooga Area, Inc. for the conveyance of properties located at Bachman Road, identified as Tax Map No. 136D-F-004. \(District 8\) \(Revised\)](#)

**Short Term Vacation Rentals**

- b. [2018-14 Karen Hall \(No. 18-STVR-00064\). A resolution approving Short Term Vacation Rental Application No. 18-STVR-00064 for property located at 317 Tremont Street. \(District 2\)](#)
- c. [2018-15 James M. Smith \(No. 18-STVR-00073\). A resolution approving Short Term Vacation Rental Application No. 18-STVR-00073 for property located at 315 Tremont Street. \(District 2\)](#)
- d. [2018-16 Lindsay Resler \(No. 18-STVR-00085\). A resolution approving Short Term Vacation Rental Application No. 18-STVR-00085 for property located at 5614 Alabama Avenue. \(District 7\)](#)

**FIRE**

- e. [A resolution authorizing the Chief of the Chattanooga Fire Department to apply for and, if awarded, accept a grant from the 2018 Assistance to Firefighters Grant \(AFG\) which is funded through the Federal Emergency Management Agency \(FEMA\), in the amount of \\$109,687.00.](#)

**HUMAN RESOURCES**

- f. A resolution authorizing the Director of Human Resources to renew the first agreement for option to renew with Marathon Health, LLC to provide medical and wellness services to City employees, retirees, and their dependents, for an annual amount of \$2,372,364.00.
- g. A resolution authorizing Collins and Company to pay an on-the-job injury settlement to Lloyd Jones, in accordance with the City's injury on duty policy, in the amount of \$100,373.16.

**MAYOR'S OFFICE**

- h. A resolution to confirm the Mayor's appointment of Tanikia Jackson as Assistant City Finance Officer effective October 1, 2018.

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- i. A resolution authorizing the approval of Change Order No. 1 for Volkert & Associates, Inc. relative to Contract No. E-13-002-103, Walnut Street Pedestrian Bridge Rehabilitation Phases 2, 3, and 4, for an increased amount of \$180,000.00, for a revised amount not to exceed \$588,400.00. (Districts 2 and 7)
- j. A resolution amending Resolution No. 29221 for Norfolk Southern Railroad Company relative to Contract No. S-09-008 for engineering and flagging services per the agreement, Activity No. 1200922, for an increased amount of \$245,055.14, for an amount not to exceed \$341,055.12. (District 7)
- k. A resolution authorizing the approval of Change Order No. 2 for Thomas Brothers Construction Company, Inc. relative to Contract No. R-14-011-201, Miller Park and District Connectivity Improvements – Phase 1, for an increased amount of \$584,301.90, for a revised contract amount not to exceed \$9,424,761.10. (Districts 7 and 8)
- l. A resolution authorizing payment to Westview Drive LP for a Storm and Sanitary Sewer Easement, Temporary Construction Easement, and Staging Easement relative to Contract No. S-15-007-501, Citico Creek Sub-Basin Combined Sewer Separation Project – Phase 1, for Tract No. 1, property located at Tax Map No. 136O-A-001.01, for an amount not to exceed \$73,410.00. (District 8)
- m. A resolution authorizing payment to Tennessee American Water Company for a Storm and Sanitary Sewer Easement and a Construction Easement relative to Contract No. S-15-007-503, Citico Creek Sub-Basin Combined Sewer Separation Project – Phase 1, for Tract No. 3, property located at Tax Map No. 136P-D-001, for an amount not to exceed \$88,500.00. (District 8)



**Revised Agenda for Tuesday, October 16, 2018**

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- n. A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Grand Oak Riverside, LLC in conjunction with the Storm and Sanitary Sewer Easement and Construction Easement relative to Contract No. S-15-007-502, Citico Creek Sub-Basin Combined Sewer Separation Project – Phase 1, for Tract No. 2, property located at Tax Map No. 136O-A-001, for an amount not to exceed \$145,775.00. (District 8)
  - o. A resolution authorizing the award of Contract No. S-15-007-201 to Wright Brothers Construction Company, Inc. of Charleston, TN, Citico Creek Sub-Basin Combined Sewer Separation Project, in the amount of \$2,751,959.00, with a contingency amount of \$275,000.00, for an amount not to exceed \$3,206,959.00. (District 8)
  - p. A resolution authorizing the approval of Change Order No. 1 for Ragan Smith Associates, Inc. relative to Contract No. S-15-007-102, Citico Creek Sub-Basin Combined Sewer Separation Project to implement Phase 1 construction, for an increased amount of \$377,200.00, for a revised contract amount of \$752,900.00. (District 8)
- 8. Purchases.
  - 9. Other Business.
  - 10. Committee Reports.
  - 11. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
  - 12. Adjournment.

**Proposed City Council Purchases 10-16-18**

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
PO531099 Information Technology Department	Blanket Contract Renewal for Oracle Software and Support, Information Technology Department	-	-	Mythics, Inc. 1439 N. Great Neck Road Virginia Beach, VA 23454	Estimated \$300,000.00 Annually	General Fund	Blanket Contract Renewal - Oracle Software and Support - Information Technology Department. This purchase utilizes the State of Tennessee SWC 3027, Contract #44290. The City of Chattanooga is renewing the fourth (4th) contract renewal option through November, 2019. TCA 6-56-3042 allows for this single source purchase exempted from the usual advertising and bidding requirements.
R175529 Public Works Department	New Blanket Contract for Machining & Fabrication Services, Waste Resource Division, Public Works Department	11	1	Valley Mechanical, Inc 608 Salem Road Rossville, GA 30741	Estimated \$451,000.00 Annually	Waste Resource Division	New Blanket Contract - Machining & Fabrication Services - Waste Resource Division - Public Works Department. The City of Chattanooga will issue a contract for twelve (12) months with the option to renew for two (2) additional twelve (12) month terms. There were eleven (11) direct bid solicitations and we received one (1) response in the publicly advertised bid proceedings.
PO545729 Finance Department	Blanket Contract Renewal for Tax Bill Printing and Mailing, Finance Department	39	3	Allison Payment Systems, LLC 2200 Production Drive Indianapolis, IN 46241	Estimated \$85,000.00 Annually	General Fund	The City of Chattanooga is exercising the first (1st) of two (2) renewal options provided under this contract through September, 2019. There were thirty-nine (39) direct bid solicitations and we received three (3) responses in the publicly advertised bid proceedings.



# City of Chattanooga

Mayor Andy Berke

October 10, 2018

Mr. Brent Messer  
Chief Information Officer  
Information Technology Department  
1100 Market St. Suite 300  
Chattanooga, TN 37402

**Subject: PO531099 – Renewal of Blanket Contract – Mythics, Inc. – Oracle Software and Support – Information Technology Department**

Dear Mr. Messer:

Council approval is recommended to renew Blanket Contract 531099 for Oracle Software and Support with Mythics, Inc. as needed for Information Technology Department.

This contract utilizes the State of Tennessee SWC 3027, Contract # 44290. The City of Chattanooga is renewing the 4<sup>th</sup> contract renewal option through November, 2019. The estimated annual spend for this contract is \$300,000.00. A copy of the TN Statewide Contract is enclosed for your review.

I recommend renewing blanket contract 531099 for Oracle Software and Support with Mythics, Inc.

TCA 6-56-304.2 allows for this single source purchase exempted from the usual advertising and bidding requirements.

Respectfully yours,

A handwritten signature in blue ink that reads "Bonnie Woodward".

Bonnie Woodward  
Director of Purchasing

BW/mh  
Attachments

Mythics, Inc. 4525 Main Street Suite 1500 Virginia Beach, VA 23462

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 304089
	Mythics, Inc 1439 N. Great Neck Road Virginia Beach, VA 23454

PO Date: 05-MAR-15 Buyer: Debbie Talley FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 531099</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 110162 / 303666 Ordering Dept.: Information Technology Buyer: Sharon Lea Phone No.: 423-643-7235 Fax No.: 423-643-7244 Email: Lea_Sharon@chattanooga.gov  Items Being Purchased: Oracle Software & Support  This Contract will be from Mythics, Inc., utilizing the State of TN SWC 3027 Contract No. 44290  Start Date: 11/28/14 End Date: 11/27/15 Four (4) Additional One (1) Year Extensions Available Upon Mutual Consent  ***All City of Chattanooga Contract Renewals Shall be Co-Termed to End on October 10th of each Year (Per IT Department)*** All Quotes Should be Renewed by 10/10 of Each Year  Vendor Info: Mythics, Inc. 1439 N Great Nech Rd., Ste. 201 Virginia Beach, VA 23454  Contract Team: Jared Barnes - Support Solutions Email: jbarnes@mythics.com Office: 757-416-6539 Mobile: 757-617-2958 Fax: 757-965-9486  Randy Stageberg - Support Solutions Email: rstageberg@mythics.com Office: 757-963-5493 Mobile: 757-416-2719 Fax: 757-965-9486  Mark Scura Email: mscura@mythics.com Office: 757-963-5493 Mobile: 757-416-2719 Fax: 757-965-9486					
Approved by City Council on March 3, 2015 *****					

\*\*\*\*\* NOTICE \*\*\*\*\*

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 304089
	Mythics, Inc 1439 N. Great Neck Road Virginia Beach, VA 23454

PO Date: 05-MAR-15 Buyer: Debbie Talley FOB: DESTINATION Terms: Immediate
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Purchase Order Number <b>531099</b>
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Original Term: 3/5/2015 - 10/10/2016 Council Approval: 11/3/2015 Estimated \$300,000 Annual Spend .....					
1st Contract Extension: New Term Date 10/10/2017 Council Approval: 7/5/2016 Estimated \$300,000 Annual Spend .....					
2nd Contract Extension: New Term Date 10/10/18 Council Approval: 9/19/17 Estimated \$300,000 Annual Spend .....					

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 304089
	Mythics, Inc 1439 N. Great Neck Road Virginia Beach, VA 23454

PO Date: 05-MAR-15 Buyer: Debbie Talley FOB: DESTINATION Terms: Immediate	Purchase Order Number <h3 style="text-align: center;">531099</h3> INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Oracle Support Renewal for CSI 18524249	0.00	Dollar	\$ 1.0000	\$ 0.00
2	Oracle Support Renewal for CSI 15362533	0.00	Dollar	\$ 1.0000	\$ 0.00
3	Oracle Support Renewal for CSI 671706	0.00	Dollar	\$ 1.0000	\$ 0.00
4	Oracle Support Renewal for CSI 19093198	0.00	Dollar	\$ 1.0000	\$ 0.00
5	Oracle Support Renewal for CSI 14456700	0.00	Dollar	\$ 1.0000	\$ 0.00
6	Oracle Support Renewal for CSI 15175963	0.00	Dollar	\$ 1.0000	\$ 0.00
7	Oracle Support Renewal for CSI 18674000	0.00	Dollar	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

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Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



# City of Chattanooga

Mayor Andy Berke

October 2, 2018

Mythics, Inc.  
Attn: Mark Scura  
4525 Main Street Suite 1500  
Virginia Beach, VA 23462

**Subject: Renewal of Blanket Contract 531099 – Oracle Software and Support –  
Information Technology Department**

The City Of Chattanooga would like to extend the above referenced contract for an additional twelve (12) month term. This letter is to confirm that you are in agreement of an extension of this contract under the same terms and conditions.

The new expiration date will be October 10, 2019.

Please render the appropriate signature below and return via email to [mhernandez@chattanooga.gov](mailto:mhernandez@chattanooga.gov) or fax to 423-643-7244.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Deonte J. Watters Date: 10/8/2018  
Name: Deonte J. Watters, CCMAP Title: Director of Contracts

Marisol Hernandez  
City Of Chattanooga/Purchasing  
101 East 11<sup>th</sup> Street, Suite G13  
Chattanooga, TN 37402

Telephone: 423-643-7235  
Fax: 423-643-7244



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES  
CENTRAL PROCUREMENT OFFICE

**Statewide Multi-Year Contract Issued to:**

Mythics Inc  
1439 N Great Neck Rd Ste 201  
Virginia Beach, VA 23454

Vendor ID: 0000183378

**Contract Number: 00000000000000000044290**

Title: SWC 3027, Oracle Software

Start Date : November 28, 2014 End Date: November 27, 2019

Is this contract available to local government agencies in addition to State agencies?: Yes

**Authorized Users.** This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b. Tennessee local governmental agencies;
- c. members of the University of Tennessee or Tennessee Board of Regents systems;
- d. any private nonprofit institution of higher education chartered in Tennessee; and,
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.



Note: If "no", attach exemption request addressed to the Central Procurement Officer.

**Contract Contact Information:**

State of Tennessee  
Department of General Services, Central Procurement Office  
Contract Administrator: Stephanie Zerda  
3rd Floor, William R Snodgrass, Tennessee Tower  
312 Rosa L. Parks Avenue  
Nashville, TN 37243-1102  
Phone: 615-741-2026  
Fax: 615-741-0684  
Email: [Stephanie.M.Zerda@tn.gov](mailto:Stephanie.M.Zerda@tn.gov)

Line Information

**Line 1**

Item ID:

*Minimum Percentage Discount Off List Price (Production & Non-Production Licenses) \$250,000.00 and under, All Attached Catalogs, 30% Discount*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 2**

Item ID:

*Minimum Percentage Discount Off List Price (Production & Non-Production Licenses) \$250,000.01 to \$500,000.00, All Attached Catalogs, 35% Discount*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 3**

Item ID:

*Maximum Annual Support Rate Year One (1) (based on a percentage of discounted license cost), 22% Max Rate*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 4**

Item ID:

*Maximum Year over Year Support Rate Change Year Two (2) Through Year Five (5), Software Purchased Prior to Contract Start Date, 3% Increase*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 5**

Item ID:

*Maximum Year over Year Support Rate Change Year Two (2) Through Year Five (5), Software Purchased After Contract Start Date, 2% Increase*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 6**

Item ID:

*Oracle (Oracle University) Training / Education, 18.25% Discount off list*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 7**

Item ID:

*Minimum Percentage Discount Off List Price (Production & Non-Production Licenses) more than \$500,000.01, All Attached Catalogs, 35% Discount, Contact Contract Administrator to Negotiate Further Discount*

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

Unit Price: \$ 0

**Line 8**

Item ID: 1000167645

*Installation/Implementation Services, Mythics, Per Hour*

Unit of Measure: HR

Vendor Item/Part #: MYTH-1100

Manufacturer Item #:

Unit Price: \$ 140

**Line 9**

Item ID: 1000172387

*Oracle Database Enterprise Edition, Perpetual(1)*

Unit of Measure: EA

Vendor Item/Part #: ODEE-P1

Manufacturer Item #:

Unit Price: \$ 9500

**Line 10**

Item ID: 1000172388

*Oracle Database Enterprise Edition Software Update Licensing and Support, 1 year(1)*

Unit of Measure: EA

Vendor Item/Part #: ODEE-SW1

Manufacturer Item #:

Unit Price: \$ 2090

**Line 11**

Item ID: 1000172389

Oracle Partitioning, Perpetual(1)

Unit of Measure: EA

Vendor Item/Part #: OP-P1

Manufacturer Item #:

Unit Price: \$ 2300

**Line 12**

Item ID: 1000172390

Oracle Partitioning Software Update Licensing and Support, 1 year(1)

Unit of Measure: EA

Vendor Item/Part #: OP-SW-P1

Manufacturer Item #:

Unit Price: \$ 506

**Line 13**

Item ID: 1000172391

Oracle Diagnostics Pack, Perpetual(1)

Unit of Measure: EA

Vendor Item/Part #: ODP-P1

Manufacturer Item #:

Unit Price: \$ 1500

**Line 14**

Item ID: 1000172392

Oracle Diagnostics Pack, Software Update Licensing and Support, 1 year(1)

Unit of Measure: EA

Vendor Item/Part #: ODP-SW-U1

Manufacturer Item #:

Unit Price: \$ 330

**Line 15**

Item ID: 1000172393

Oracle Tuning Pack, Perpetual(1)

Unit of Measure: EA

Vendor Item/Part #: OTP-P1

Manufacturer Item #:

Unit Price: \$ 1000

**Line 16**

Item ID: 1000172394

Oracle Tuning Pack, Software Update Licensing and Support, 1 year(1)

Unit of Measure: EA

Vendor Item/Part #: OTP-SW1

Manufacturer Item #:

Unit Price: \$ 220

APPROVED: **Michael F. Perry/TN**  
CHIEF PROCUREMENT OFFICER

Digitally signed by Michael F. Perry/TN  
DN: cn=Michael F. Perry/TN,  
o=Department of General Services,  
ou=Central Procurement Office,  
email=Tony.Hunter@state.ca.gov, c=US  
Date: 2018.09.25 15:16:02 -0500

BY: **Stephanie Zerda**  
PURCHASING AGENT

Digitally signed by Stephanie Zerda  
DN: cn=Stephanie Zerda, o=Department of  
General Services, ou=Central Procurement Office,  
email=stephanie.zerda@state.ca.gov, c=US  
Date: 2018.09.24 16:25:00 -0500

9/24/2018  
DATE



# City of Chattanooga

Mayor Andy Berke

October 10, 2018

**Mr. Justin Holland  
Administrator, Public Works Department  
Waste Resource Division  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402**

**Subject: 175529 / 305215 – Machining & Fabrication Services – Waste Resource  
Division – Public Works Department**

**Dear Mr. Holland:**

**Council approval is recommended to issue a blanket contract for Machining & Fabrication Services, Waste Resource Division, Public Works Department. The contract will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month terms. The estimated annual expenditure for this contract is \$451,000.**

**The invitation to bid was sent to eleven (11) vendors as well as formally advertised. Bids were received from one (1) vendor shown below. The requirement was re-advertised but no additional bids were received. Bid is retained on file in the Purchasing Office for your review upon request.**

**Vendors**

**Valley Mechanical, Inc**

**Page 2**

**Machining & Fabrication Services**

**I recommend awarding the blanket contract for Machining & Fabrication Services to Valley Mechanical, Inc, 608 Salem Road, Rossville, GA 30741, as the best complete bid meeting specifications for the City of Chattanooga.**

**Respectfully yours,**



**Bonnie Woodward  
Director of Purchasing**

**BW/mlm**

**Attachments**

**Valley Mechanical Inc**  
608 Salem Road  
Rossville, GA 30741

**Tennessee Rand Inc**  
702 Moccasin Bend Road  
Chattanooga, TN 37405

**Riverside Machine Company**  
3306 N. Hawthorne Street  
Chattanooga, TN 37406

**Anderson Machine Company**  
4511 Dodds Avenue  
Chattanooga, TN 37407

**Master Machine Inc**  
1410 Workman Road  
Chattanooga, TN 37407

**Industrial Plating Company**  
3007 N. Hickory Street  
Chattanooga, TN 37406

**H & H Brown, Inc**  
1803 Polk Street  
Chattanooga, TN 37408

**Southeast Company, Inc**  
4000 7th Avenue  
Chattanooga, TN 37407

**Chambers Welding & Fabrication  
Corporation**  
409 Spears Avenue  
Chattanooga, TN 37406

**Chattanooga Armiture Works, Inc**  
1209 E. 23rd Street  
Chattanooga, TN 37408

<b>Requisition:</b> 175529 <b>Bid #:</b> 305215 <b>Description:</b> Machining & Fabrication Services		Valley Mechanical, Inc		
<b>Item #</b>	<b>Item Description</b>	<b>Unit</b>	<b>Price</b>	<b>Extended Price</b>
1	Labor; Machining & Fabrication Labor; Manual Machining & Fabrication (including; welding, sawing, grinding, cutting, painting, sanding lathe work, etc)	Hour	\$ 42.50	\$ 50,150.00
2	Labor; Machining & Fabrication using computer numerical control machining & fabricating equipment	Hour	\$ 42.50	\$ 50,150.00
3	Drawing; AutoCAD	Hour	\$ 62.50	\$ 50,000.00
4	Labor; Machining & Fabrication - Overtime	Hour	\$ 42.50	\$ 50,150.00
5	Labor; Manual Machining & Fabrication (including; welding, sawing, grinding, cutting, painting, sanding lathe work, etc) - Overtime	Hour	\$ 63.75	\$ 50,043.75
6	Labor; Machining & Fabrication using computer numerical control machining & fabricating equipment - Overtime	Hour	\$ 63.75	\$ 50,043.75
7	Drawing; AutoCAD - Overtime	Hour	\$ 93.75	\$ 50,156.25
8	Materials; _____ % Markup	Hour	\$ 63.75	\$ 50,043.75
9		Each	20%	\$ 50,000.00
<b>Totals:</b>				\$ 450,737.50

**PURCHASING DEPARTMENT  
101 EAST 11<sup>TH</sup> STREET  
CITY HALL  
SUITE G13  
CHATTANOOGA, TENNESSEE  
37402**

**Request for Bid (RFB) for the City of Chattanooga, Tennessee**

*Proposals will be received at 101 East 11<sup>th</sup> Street, Suite G13,  
Chattanooga, TN 37402 until 2:00 P.M., EST. on September 27, 2018*

**Requisition / Bid No.: R175529 / 305215  
Ordering Dept.: Waste Resource Division, Public Works  
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

\*\*\*\*\*

**Items Being Purchased: Machining, Fabrication & Related Equipment  
Repair Services**

\*\*\*\*\*

**\*\*\*REQUEST FOR BIDS MUST BE RECEIVED\*\*\***

**2:00 P.M., EST on September 27, 2018**

\*\*\*\*\*

The City of Chattanooga reserves the right to reject any and/or all proposals, waive any informality in the proposals received, and to accept any proposal which in its opinion may be for the best interest of the City.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color or national origin.

The City's Standard Terms and Conditions may be found on website:

<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

**Note: ALL BIDS MUST BE SIGNED**

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

Company Name: Valley Mechanical, Inc.

Mailing Address: 608 Salem Rd

City & Zip Code: Rossville GA 30741

Phone/Toll Free No.: 706-866-8812

Fax No.: 706-866-9890

E-Mail Address: ssimmons@valleymech.com

Contact Person: Shane Simmons

Company Title: Machiner Shop Manager

Signature: 



# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 27-SEP-18 at 2:00 PM

**BID NUMBER:** 305215

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition / Bid No.: 175529 / 305215  
 Ordering Dept.: Waste Resource Division, Public Works Department  
 Buyer: Mark McKeel  
 Phone No : 423-643-7236

Items Being Purchased: Machining, Fabrications & Related Equipment Repair Services

**ATTACHMENTS:**

1. Specifications (6 pages)
2. Affirmative Action Plan (2 pages)
3. Insurance Requirements (2 pages)
4. Iran Divestment Act Disclosure (1 page)
5. No Contact / No Advocacy Notice (1 page)

City of Chattanooga (COC) Terms and Conditions posted on Website  
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>  
 If you can't download call buyer for a copy.

This Shall Be A Twelve (12) Month Blanket Contract To Supply Machining, Fabrication & Related Equipment Repair Services for Waste Resource Division.

The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein

QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.

\*\*\* BID MUST BE RECEIVED NO LATER THAN \*\*\*  
 \*\*\* 2:00 PM EST ON SEPTEMBER 27, 2018 \*\*\*

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305215) ON OUTSIDE PACKAGING

\*\*\*\* Vendor Shall Hold Prices Firm for First (1st) Year of Contract \*\*\*\*

**Price Escalation Clause:**  
 If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.

**NOTE:**  
**ALL BIDS MUST BE SIGNED**  
 All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated

Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 27-SEP-18 at 2:00 PM

**BID NUMBER:** 305215

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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**M** City of Chattanooga  
**A** 101 East 11th Street, Suite G13  
**I** Chattanooga, TN 37402  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
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levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

\*\*\*\* NOTE \*\*\*\*  
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name Valley Mechanical Inc.  
 Address 608 Salem Rd  
Rossville GA 30753  
 Phone/Toll-Free No. 706-866-8812  
 Fax No. 706-866-9890  
 eMail Address ssimmons@valleymech.com  
 Contact Person's Name Shane Simmons  
 Estimated Delivery \_\_\_\_\_  
 Minority-Owned Business \_\_\_\_\_ Small Business  Veteran \_\_\_\_\_  
 Minority Woman-Owned Business \_\_\_\_\_ Disabled Veteran \_\_\_\_\_  
 Woman-Owned Business \_\_\_\_\_

\*\*\*\* ALL ITEMS MUST BE QUOTED F O B DESTINATION \*\*\*\*

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: 60 days  
 TELEPHONE NUMBER: 706-866-8812

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Valley Mechanical INC  
 SIGNATURE: [Signature]  
 NAME AND TITLE: Shane Simmons Machine Shop Mgr

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**

27-SEP-18 at 2:00 PM

**BID NUMBER:** 305215

**BUYER:**

**PHONE #:** (423) 643-7230

**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Labor, Machining and Fabrication	1180	Hour	<u>42.50</u>	<u>50,150</u>
2	Labor, manual machining and fabrication (including: welding, sawing, grinding, cutting, painting, sanding, lathe work, etc.)	1180	Hour	<u>42.50</u>	<u>50,150</u>
3	Labor, Machining and Fabricating using computer numerical control machining and fabricating equipment.	800	Hour	<u>62.50</u>	<u>50,000</u>
4	Drawing, AutoCAD	1180	Hour	<u>42.50</u>	<u>50,150</u>
5	Material; <u>20</u> % Markup	50000	Each	<u>1.00</u>	<u>50,000</u>
6	Labor, Machining and Fabrication - Overtime	785	Hour	<u>63.75</u>	<u>50,043.75</u>
7	Labor, Manual machining and fabrication (including: welding, sawing, grinding, cutting, painting, sanding, lathe work, etc.) - Overtime	785	Hour	<u>63.75</u>	<u>50,043.75</u>
8	Labor, Machining and Fabricating using computer numerical control machining and fabricating equipment - Overtime	535	Hour	<u>93.75</u>	<u>50,156.25</u>
9	Drawing, AutoCAD - Overtime	785	Hour	<u>63.75</u>	<u>848.75</u>

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.  
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: 60 days

TELEPHONE NUMBER: 706-866-8812

COMPANY Valley Mechanical Inc

SIGNATURE [Signature]

NAME AND TITLE Shane Simmons Machine Shop Manager

**ADDENDUM NO: 3**

**REQ NO: 175529**

**FINAL SUBMITTAL: October 4, 2018 2:00 PM EST**

**FINAL QUESTIONS: N/A**

**Department: Waste Resource Division, Public Works**

**Changes to Bid No. 305215:**

**Question 1: Can you please get me some information on what sizes the repair parts are and can I set up a visit to see what all will be involved with this contract?**

**Answer: Size of parts vary from 1" x 3" shear pins, 6" x 5' pump shafts, 12" to 36" ware rings with some being larger are just a few examples.**

**A site visit can be set up by emailing Dan Reynolds at [dreynolds@chattanooga.gov](mailto:dreynolds@chattanooga.gov). This will be open to all vendors.**

**Bid opening will not change from October 4, 2018 at 2:00 PM EST.**

**Req No: 175529 Machining, Fabrication & Related Equipment Repair Services**

**PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.**

**Name:** Shane Simmons

**Company:** Valley Mechanical Inc  
608 Salem Rd  
Rossville GA 30741

**CITY OF CHATTANOOGA  
PURCHASING DEPARTMENT  
Mark McKeel  
City Hall Suite G13  
CHATTANOOGA, TN 37402  
TELE: (423) 643-7236  
FAX: (423) 643-7244**

**ADDENDUM NO: 2**

**REQ NO: 175529**

**FINAL SUBMITTAL: October 4, 2018 2:00 PM EST**

**FINAL QUESTIONS: September 28, 2018 2:00 PM EST**

**Department: Waste Resource Division, Public Works**

**Changes to Bid No. 305215:**

Due to receiving only one (1) bid, per Purchasing Rules, Bid# 305215 will be extended to October 4, 2018 to give vendors the opportunity to send bids. If you do have questions that have not been answered, please resubmit. Deadline for questions will be September 28th at 2:00 PM EST.

**Req No: 175529 Machining, Fabrication & Related Equipment Repair Services**

**PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.**

**Name:** Shane Simmens

**Company:** Valley Mechanical Inc  
608 Salina Rd  
Rossville GA 30791

**CITY OF CHATTANOOGA  
PURCHASING DEPARTMENT  
Mark McKeel  
City Hall Suite G13  
CHATTANOOGA, TN 37402  
TELE: (423) 643-7236  
FAX: (423) 643-7244**

**ADDENDUM NO: 1**

**REQ NO: 175529**

**FINAL SUBMITTAL: September 27, 2018 2:00 PM EST**  
**FINAL QUESTIONS: N/A**

**Department: Waste Resource Division, Public Works**

**Changes to Bid No. 305215:**

**Question 1: Estimate Delivery – How do you answer if the bids for miscellaneous jobs and as needed work?**

**Answer: This is an average turn-around. If you are called today and you have the materials on hand, when can we expect delivery?**

**Question 2: Terms of Payment – Do we state our company's terms of payment or does the city have set terms?**

**Answer: Terms of Payment would be the City of Chattanooga's terms of payment.**

**Req No: 175529 Machining, Fabrication & Related Equipment Repair Services**

**PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.**

*Shane Simmons*  
Name: *Shane Simmons*

Company: *Valley Mechanical Inc.*  
*608 Salem Rd*  
*Rossville GA 30753*

**CITY OF CHATTANOOGA  
PURCHASING DEPARTMENT  
Mark McKeel  
City Hall Suite G13  
CHATTANOOGA, TN 37402  
TELE: (423) 643-7236  
FAX: (423) 643-7244**



# City of Chattanooga

Mayor Andy Berke

October 11, 2018

Ms. Daisy Madison, Administrator  
Finance Department  
101 East 11<sup>th</sup> Street, Suite 100  
Chattanooga, TN 37402

**Subject: Blanket PO 545729 Extension – Tax Bill Printing and Mailing**

Dear Ms. Madison:

Council approval is recommended to extend our blanket contract 545729 with Allison Payment Systems, LLC, for Printing and Mailing of Tax Bills as needed by the Finance Department. The City is exercising the first of two renewal options provided under this contract, through September, 2019. The estimated annual expenditure under this contract is \$85,000.00.

The bid solicitation was sent to thirty-nine (39) vendors. Three (3) bids were received. Bids are available in the Purchasing Office for your review upon request. A copy of blanket contract 545729 is attached.

I recommend the extension of this contract with Allison Payment Systems, LLC for an additional year, as being in the best interest for the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Purchasing Director

BW/wt  
Attachment

Vendor address:

Allison Payment Systems LLC  
2200 Production Drive  
Indianapolis, IN 46241

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 773152  Allison Payment Systems LLC PO Box 102 Indianapolis, IN 46206
--	--

PO Date: 27-SEP-17 Buyer: William Tucker FOB: DESTINATION Terms: Immediate
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<b>Purchase Order Number</b> <b>545729</b>
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Requisition No.: 158540 / Bid 304857 Ordering Dept.: Finance / Treasury Originating Buyer: Deidre Keylon Phone No.: 423-643-7231					
Items Being Purchased: Printing, Folding, Stuffing, and Mailing of Tax Bills and Related Bills, Notices, and Summons					
ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> ; if unable to download, call buyer for a copy.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Printing, Folding, Stuffing, and Mailing of Tax Bills and Related Bills, Notices, and Summons. The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
<b>PRICE ESCALATION CLAUSE:</b> All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.					
QUANTITIES ARE ESTIMATES ONLY. THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
INITIAL CONTRACT YEAR BEGINNING/ENDING DATES: 09-20-2017 TO 09-19-2018					
City Council approved purchase R158540 - 09/19/17 - estimated annual amount \$85,000.00					
Vendor Contact: Jeremy M. Carper, National Account Executive Allison Payment Systems, LLC P.O. Box 102, Indianapolis, IN 46206-0102 or 2200 Production Drive, Indianapolis, 46241 email: jcarper@apsllc.com 317-808-2719 Office (Direct Line); 319-939-4032 Cell 317-808-2400 Home Office; 317-808-2477 Fax					



This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 773152  Allison Payment Systems LLC PO Box 102 Indianapolis, IN 46206
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PO Date: 27-SEP-17 Buyer: William Tucker FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>545729</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
***** THIS IS A REVISION TO A PRIOR ORDER *****					
Change buyer to William Garry Tucker					

\*\*\*\*\* NOTICE \*\*\*\*\*

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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Printing, folding, stuffing, mailing (no postage) of single page Tax Bills, Past Due Notices, Summons, with return envelope	0.00	Each	\$ 0.0900	\$ 0.00
2	Printing, folding, stuffing, mailing (no postage) of single page OSAP Bills, with return envelope	0.00	Each	\$ 0.1221	\$ 0.00
3	Postage per peice for mailing at bulk rate 1-3 oz	0.00	Each	\$ 0.3800	\$ 0.00
4	Postage per peice for mailing at non-bulk rate	0.00	Each	\$ 0.4100	\$ 0.00

**TOTAL: \$ .00**

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